



**FOR YOUTH DEVELOPMENT™  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

## **DRYADES YMCA**

### **AQUATICS SWIM INSTRUCTOR**

Under the supervision of the Aquatics Director, this position is responsible for teaching swim lessons under the YMCA of the USA model. Swim Instructors should have experience teaching swim lessons and enjoy working with people.

#### **POSITION SUMMARY:**

Swim Instructor is a key member of the Aquatics team that provides group and private swim lessons for program participants that adheres to YMCA standards for curriculum, instructional quality, safety, certifications and other requirements. This includes ensuring an outstanding experience for each program participant and creating safe, welcoming environment that ensures the physical and emotional well-being of program participants, members and guests.

#### **RESPONSIBILITIES**

1. Effectively implements YMCA swim curricula for various levels and populations depending on class needs as outlined by the standards of the YMCA.
2. Prepares progressive lesson plans to enhance the experience of program participants.
3. Prepares reports and maintains records, including attendance records, skills sheets, progress reports, etc.
4. Enforces aquatic rules and policies by maintaining constant surveillance of class participants.
5. Acts as a primary responder in case of injury, accident, or illness in pool area and provides backup to lifeguards as needed in emergencies and crowd control.
6. Reports injuries and completes required forms.
7. Sets up facility or equipment, and stores equipment upon completion of class. Immediately notifies supervisor of any broken equipment or unsafe aspects of the pool.

#### **DRYADES YMCA**

2220 Oretha Castle Haley Blvd New Orleans LA 70113  
P 504 299 4310 F 504 522 7739 [www.dryadesymca.com](http://www.dryadesymca.com)



**FOR YOUTH DEVELOPMENT™  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

8. Attends all in-service trainings and staff meetings as scheduled by supervisor or center leadership.
9. Maintains job-related certifications and documents completion of certifications in the HR information system
10. Supports the mission and vision of the YMCA as assigned
11. Provides leadership to other team members

### **YMCA COMPETENCIES:**

*Mission Advancement:* Accepts and demonstrates the Ys values. Demonstrates a desire to serve others and fulfill community needs. Recruits volunteers and builds effective, supportive working relationships with them. Supports fund-raising

*Collaboration:* Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Builds rapport and relates well to others. Seeks first to understand the other person's point of view, and remains calm in challenging situations. Listens for understanding and meaning; speaks and writes effectively.

*Operational Effectiveness:* Makes sound judgments, and transfers learning from one situation to another. Embraces new approaches and discovers ideas to create a better member experience. Establishes goals, clarifies tasks, plans work and actively participates in meetings.

Follows budgeting policies and procedures, and reports all financial irregularities immediately. Strives to meet or exceed goals and deliver a high-value experience for members.

*Personal Growth:* Pursues self-development that enhances job performance. Demonstrates an openness to change, and seeks opportunities in the change process. Accurately assesses personal feelings, strengths and limitations and how they impact relationships. Has the functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

### **DRYADES YMCA**

2220 Oretha Castle Haley Blvd New Orleans LA 70113  
P 504 299 4310 F 504 522 7739 [www.dryadesymca.com](http://www.dryadesymca.com)



**FOR YOUTH DEVELOPMENT™  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

**NO JUDGEMENT PHILOSOPHY:**

- Facilitate all member requests or forward to relevant supervisor(s)
- Maintain professional disposition at all times
- Follow policies/procedures in Instructor Manual & Employee Handbook
- May be required to teach other non-spin group fitness classes as needed
- Maintain consistent communication on class schedules with supervisor

**QUALIFICATIONS:**

1. At least 18 years of age.
2. 1 year experience necessary.
3. Trainings and Certifications: CPR, AED, First Aid, Water Safety Certified, Group Exercise Certified
4. Complete and maintain required trainings to include but not limited to: New Employee Orientation (NEO), Bloodborne Pathogens, Child Abuse Prevention (CAP), and Sexual Harassment upon hire and annually thereafter.
5. Must have satisfactory completion of a criminal background check and Child Protective Services.

**PHYSICAL DEMANDS:**

Physically and verbally able to interact with members and staff.  
Must be able to scan the pool visually.

May be required to sit or stand for extended period of time.

At times, be able to lift up to 50 lbs.

Standing for extended periods of time in hot and humid environment.

**WORK ENVIRONMENT:**

The noise level in the work environment is usually moderate to high.

**POSITION TYPE:**

Part Time

**DRYADES YMCA**

2220 Oretha Castle Haley Blvd New Orleans LA 70113

P 504 299 4310 F 504 522 7739 [www.dryadesymca.com](http://www.dryadesymca.com)



**FOR YOUTH DEVELOPMENT™  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

