BOARD MEETING of the Dryades YMCA
JAMES M. SINGLETON CHARTER SCHOOL
BOARD OF DIRECTORS
2220 Oretha Castle Haley Boulevard
December 17, 2019
MINUTES

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Call to Order

A meeting of the Board of Directors of the Dryades YMCA James M. Singleton Charter School was held on Tuesday, December 17, 2019 at 12:10 pm at 2200 Oretha Castle Haley Blvd. we have 7 members present and a quorum. Meeting was called to order by the Chairman of the Board Darren Mire.

Acknowledgement of Quorum

BARBARA LACEN-KELLER, we have 10 members present and a quorum.

<table>
<thead>
<tr>
<th>Board Members Present:</th>
<th>Staff Members:</th>
</tr>
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<tbody>
<tr>
<td>Darren Mire</td>
<td>Doug Evans, CEO</td>
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<tr>
<td>Barbara Lacen-Keller</td>
<td>Erika Mann</td>
</tr>
<tr>
<td>Ed Shanklin</td>
<td>Wanda Talton</td>
</tr>
<tr>
<td>Cedric Patin</td>
<td>Alicia Oliver</td>
</tr>
<tr>
<td>Gilbert Jackson</td>
<td></td>
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<tr>
<td>James M. Singleton</td>
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<tr>
<td>H. Kenneth Johnston</td>
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<table>
<thead>
<tr>
<th>Board Members Not Present:</th>
<th>Guests:</th>
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<tbody>
<tr>
<td>Wyvonnia Bryant-Walker</td>
<td></td>
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<tr>
<td>May Joseph</td>
<td></td>
</tr>
<tr>
<td>Alexis Parent-Ferrouillet</td>
<td></td>
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<td>Carlos Hornbrook</td>
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<tr>
<td>Bishop Thomas Watson</td>
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<tr>
<td>Jean Torregano</td>
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Invocation

DARREN MIRE, I’m going to ask our Vice Chair Barbara Lacen for an opening prayer.

BARBARA LACEN-KELLER, delivered the prayer, all members responded by saying ALL, Amen

Approval of Today’s Agenda for December 17, 2019

√ - AI

JAMES M. SINGLETON, so moved

ALEXIS PARENT-FERROUILLET, seconded

√ - DENOTES AN ACTION ITEM
DARREN MIRE, moved by Councilman Singleton, seconded by Alexis Parent-Ferrouillet, to approve today’s agenda, any questions on readiness, all in favor say aye

ALL, aye

DARREN MIRE, any oppositions, ayes have it, the next agenda item will be Public Comment, are there any Public Comments

Public Comment

DARREN MIRE, the next agenda item will be Public Comment, are there any Public Comments?

DOUGLAS EVANS, no body signed in

Approval of Prior Board Meeting Minutes November 26, 2019

DARREN MIRE, we’ll move on to the Approval of the Prior Board Meeting Minutes from November 26, 2019 minutes, those minutes were sent out to you via email along with the reports for the day, so that we can review beforehand, can I get a motion to approve the minutes from the November 26, 2019 board meeting

√ - AI

BARBARA LACEN-KELLER, so moved

ALEXIS PARENT-FERROUILLET, seconded

DARREN MIRE, motion by Barbara Lacen seconded by Alexis Parent-Ferrouillet to approved the November 26, 2019 board meeting minutes, any question on readiness, all in favor say aye

ALL, aye

DARREN MIRE, no oppositions, ayes have it, let’s move on to the CEO’s report, I’ll now turn it over to the CEO Doug Evans

CEO’S Report

DOUGLAS EVANS, reported on board insurance information, Audit documentation information and YMCA USA Certification Letter

DARREN MIRE, we’ll move on to the Approval of the CEO’s report, can I get a motion to approve the CEO’s report on the Insurance information.

√ - AI

ED SHANKLIN, so moved

√ - DENOTES AN ACTION ITEM
GILBERT JACKSON, seconded

DARREN MIRE, motion by Ed Shanklin seconded by Gilbert Jackson to approved the CEO’s report on Insurance documentation, any question on readiness, all in favor say aye

DARREN MIRE, we’ll move on to the Approval of the CEO’s report, can I get a motion to approve the CEO’s report on the Audit information.

√ - AI

JAMES SINGLETON, so moved

CEDRIC PATIN, seconded

DARREN MIRE, we’ll move on to the Approval of the CEO’s report, can I get a motion to approve the CEO’s report on the YMCA USA Certification Letter.

√ - AI

JAMES SINGLETON, so moved

CEDRIC PATIN, seconded

DARREN MIRE, moving on to Finance.

DARREN MIRE, I’ll move it on to Ed Shanklin, Finance Chair

Finance Report

ED SHANKLIN, good afternoon board members, first I’d like to introduce Ms. Burrell.

LOLITA BURRELL, hi

ED SHANKLIN, the Dryades YMCA Singleton Charter School Consolidated Statement of Activity

ED SHANKLIN, we’d like to get a second to approve the Dryades YMCA Singleton Charter Consolidated Statement of Activity, as of December 31, 2019, can I get a second please

√ - AI

ALEXIS PARENT-FERROUILLET, second

DARREN MIRE, the motion was seconded and approve to receive the Finance report for July 30, 2019, any questions on readiness, all in favor say aye

√ - DENOTES AN ACTION ITEM
ALL, aye

DARREN MIRE, ayes have it,

ED SHANKLIN, that completes the Finance Report, thank you.

DARREN MIRE, we’ll move on to agenda item VIII James M. Singleton Charter School and I’ll turn it over to Barbara Lacen-Keller,

**James M. Singleton Charter School Report**

**Academic Matrix**

1. **Struggling Schools Classification**
   a. *Conference Call with Dina Hasiotis & Team Struggling Schools—12/6/19 @11:30am*
   b. Discuss Struggling School’s Plan
   c. Asked for Curriculum Support with unpacking standards and assisting teachers with different instructional strategies moving from procedural to application

2. **School Board (if NOLA Public Schools suggestions are received)**
   a. If the CMO decides a separate governing board for the school is appropriate per NOLA Public Schools’ suggestion, I am requesting Mr. Darren Mire be allowed to chair the new school governing board until we have at least completed the first cycle of the Straggling Schools Tier. Mr. Mire has both intuitional knowledge and been a part of all the conversations with NOLA Public Schools from the beginning of CAP and testing incidents. In no way am I advocating for or against any member on this board, but with the new seat changes, would like to ensure consistency and seamless transitions in the Struggling Schools Tier.

3. **CAP**
   a. LDOE will conduct their visit in the month of February
   b. LDOE will pull 10 folders on low incident students

4. **ANET**
   a. Interval Assessment 2 Data Meeting 12/17 @9am
   b. Assessment Data will be reviewed and an analysis will be presented to NOLA Public Schools (A copy will be attached to January’s Board Report)

5. **Staff Professional Development**
   a. Professional Development Data Meeting with Staff 1/6/19

6. **Dates to Remember**
   a. 12/16 Door Decorations Contest Announcements
   b. 12/18 Band and Marching Units Performance at McMain High School 6pm
   c. 12/20 Half Day, Holiday Program, Staff Luncheon & Winter Holiday Break

**Finance**

a. Currently waiting on a copy of Portable Buildings Lease—Remove computer lab portable and save approximately +1300/month

✓ - DENOTES AN ACTION ITEM
b. Place school staff member at front counter and reduce employees by one while ensuring school security measures are enforced as well as attendance and bus policies/procedures

c. Education Excellence Fund- Grant has been submitted and approved for 18,500

d. High Cost Grant- Has been submitted and will be approved between 30,000-45,000 to assist with sped cost. We will also apply for round 2 to additional funds in February

e. With additional funds from Title I the school has been able to fund our afterschool program for 100 kids and provide transportation.

Facility
a. N/A

Communication
a. Website mandates are being implemented by Mr. Berger who is building a new website at this time.

DARREN MIRE, can we get a motion to receive the Education Committee Report
√ - AI

MARY JOSEPH, so moved

JAMES M. SINGLETON, seconded

DARREN MIRE, moved by Councilman Singleton, seconded by Ed Shanklin to receive the Education Committee report, any questions in readiness, all in favor say aye

ALL, aye

DARREN MIRE, the ayes have it, we’ll turn it over to the Program Committee

Program Committee Report

Early Childhood Report delivered by Alicia Oliver

Early Childhood Report

CENTER CLASSROOM AND COMMUNITY ACTIVITIES

• Parent Policy Committee Meetings: The Parent Committee meeting was held on November 12, 2019. There were 23 parents in attendance. The attendance increase is a result of teacher’s cooperation. The teachers continued to provide care while parents attended the meeting. Parent Committee President conducted the meeting and the secretary recorded the action items. The families were informed of the upcoming New Orleans Saints Turkey give away and were offered opportunities to volunteer as well as to participate. Two parents volunteered.

• 90% of our families were recipients of a Saint’s Thanksgiving basket: Only parents that were not able to take off from school or work and who did not have someone to fill in for them did not participate in the event. Parents that participated expressed their gratitude to the YMCA.

√ - DENOTES AN ACTION ITEM
The children in the program made 300 handmade “Thanksgiving Inspiration” Cards: The program responded to a request from Sheriff Gusman’s office to help make Thanksgiving cards for the City’s less fortunate that were being fed at the Convention Center on November 27th. With the help of the teachers and children, we delivered 300 cards with an inspiring message.

Parent Committee meeting: The next parent committee meeting will be held at 4:00 p.m. Tuesday December 17, 2019 in the cafeteria.

Family Engagement and Family Partnerships Goals: Through participation in the program, families can participate in social activities and improve their educational and financial opportunities

Family Thanksgiving Dinner: Twenty-six (26) of our 32 families participated in our family thanksgiving gala, where a full meal with all the trimmings were served. We are thankful to all the volunteers from the agency (12 in all) that helped with making it a special event especially Mr. Evans for his warm welcome.

Families have been invited to participate in the Thrive Education and Skills Readiness program at Total Community Action. The goal of the program is to better prepare individuals for the workforce, career, or business ownership. Two of our parents signed up and are currently enrolled in the program.

Two of our families in need of housing have been able to secure a safe home for themselves and their children

Two parents have secured employment

Staff Professional Development

Teaching Staff members continue to familiarize themselves with the online curriculum by completing additional training modules in Teaching Strategies Gold and by reviewing the curriculum manuals

The Early Childhood Director attended the NOOEN monthly collaborative meeting. Where Child Care Assistance Payments Program (CCAP) was reviewed and new changes unveiled. By attending this meeting, the program is informed of the process, procedures and the expectations from the Department of Children and Family Services

Teachers are scheduled for a professional development day on 11/27/2019

Recruitment 2019-20

Recruitment is ongoing to fill the Child Care Assistance Program seats. The City of New Orleans has increased the number of city seats to be funded. In an effort to diversify the program’s funding, we intend to recruit for a number of those seats.

We continue to encourage parents to make the Dryades YMCA Day Care their choice for Head Start and non-Head Start recipients when completing the OneApp.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>2019-20 Projected</th>
<th>Actual Enrollment Year to Date</th>
<th>Current Enrollment</th>
<th>Waiting List</th>
</tr>
</thead>
<tbody>
<tr>
<td>TCA</td>
<td>34</td>
<td>36</td>
<td>34</td>
<td>10</td>
</tr>
<tr>
<td>Child Care Assistance</td>
<td>16</td>
<td>0</td>
<td>0</td>
<td>10</td>
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<tr>
<td>Fee Based</td>
<td>0</td>
<td>0</td>
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<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>50</td>
<td>36</td>
<td>20</td>
<td></td>
</tr>
</tbody>
</table>

Staffing

As of November 30, we currently have two regular full-time teacher, one floater, and one temporary administrative assistant

The Family Advocate position has not yet been filled. Two teachers have been separated from the program and will be replaced with qualified candidates by December 16, 2019.

Program Evaluation:

√ - DENOTES AN ACTION ITEM
University of Louisiana at Lafayette and Agenda for Children have come to observe teachers using the CLASS classroom observation tool. Preliminary reports suggest that teachers can benefit from additional coaching in order to improve their performance in the classroom.

Agenda for Children has assigned a Mentor-Coach who is providing one on one coaching with teachers and with the program Director to identify strategies for overall improvement and to lend support in ensuring children are ready to learn when they enter Kindergarten.

YMCA Programs & Youth Development Report

YEAR-ROUND FOOD PROGRAM

November Food Report

Dryades YMCA served 1560 After-School meals to 135 youth in Central City. As an open site, we were able to feed the students from James M. Singleton Charter School as well as students who came from Sophia B. Wright, Landry-Walker and Cohen. Meals are provided through our partnership with Volunteers of America Fresh Food Factor and made available Monday – Friday. Additional snacks are offered through our Youth Food Pantry.

30TH ANNUAL THANKSGIVING TURKEY GIVEAWAY

In November, we had the privilege of hosting the 30th Annual Thanksgiving Turkey Giveaway in partnership with the New Orleans Saints Players. We were able to distribute 1000 turkeys as well as provide a time of community connection for more than 20+ senior and community centers. The outreach touched more than 4000 residents in the New Orleans area. Rouses went the extra mile this year by providing 2000 additional sides and 1000 laminated bags for those who attended. Zatarains continued their support of 1000 items. In addition, Starbucks donated coffee for our guests, and our team hosted a Hospitality Suite for 55 volunteers which included Y Team Singleton Staff, local residents, MK Femme Fatale and a host of new helping hands.
YOUTH DEVELOPMENT

AFTERSCHOOL
Afterschool at Dryades YMCA is filled with new adventures for youth. Coach Maurice (our Up2Us Sports, AmeriCorps Volunteer) is such an asset to our team. His ability to connect with our kids, encourage sportsmanship and even help with homework has become a valuable part of our program. The youth who participate receive a combination of academic support, sports enrichment, and personal development.

YCONNECT INTERNATIONAL VOLUNTEER INITIATIVE

Our November International Volunteer, Chunhuan Cheng, is from China. She helped provide support for Youth Development in addition to helping the Head Start staff. Chunhuan was so impressed with her work at the Y, that she extended her service time to assist our team. This initiative allows us and the children to learn more about other cultures and their approaches to youth development while simultaneously sharing the depth of our work with volunteers and the organizations that send them our way.
UPCOMING PROGRAMS

Our Community Kitchen Garden is in motion on Jackson Ave. Our friends from Recirculating Farms are already helping to build our garden and farm. Volunteers are signing up and participating in our volunteer workdays.

Wellness Center Report

MEMBERSHIP INFO:

<table>
<thead>
<tr>
<th>Branch</th>
<th>New Units</th>
<th>New Members</th>
<th>Renewed Units</th>
<th>Renewed Members</th>
<th>Terminated Units</th>
<th>Total Visits</th>
<th>Current Units</th>
<th>Current Active Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>(01) Dryades YMCA Corporate</td>
<td>18</td>
<td>25</td>
<td>3</td>
<td>7</td>
<td>10</td>
<td>1047</td>
<td>605</td>
<td>845</td>
</tr>
<tr>
<td>Totals (YTD)</td>
<td>289</td>
<td>281</td>
<td>43</td>
<td>89</td>
<td>217</td>
<td>12,894</td>
<td>605</td>
<td>845</td>
</tr>
</tbody>
</table>

WELLNESS:

- Boot camp. Classes are held on Monday/Wednesday: 6:00pm–6:45pm
  - First Class of Summer II session that started on November 4th finished on October 28th
  - 8 paid, member participants @ $35 per
  - 1 paid, non-member participants @ $60 per
- Water aerobics. Classes are held on Monday/Wednesday/Friday: 6:00pm–6:45pm
  - Increase in class average 12 participants and growing
- Spin class. Classes were held on Tuesday’s & Thursday’s at 6pm; and Saturday’s at 9:30.
- Registrations continues to be open for group and individual swim lessons.
  - Individual swim lesson packages are 8 lessons for $160, at 45 min per lesson.
- Group lessons are $60 for members per individual
- Continuing to do individual swim lessons for members daily.

- Looking to add more classes such as Zumba, High Intensive Interval Training (HIIT) Circuit, and Yoga to our repertoire at the Wellness center in 2020.
- Completing member on-boarding process, to ensure that members get the best possible experience upon the start of their membership.
- Began a Corporate Wellness account with Commander’s Palace. There employees will have a reduced rate. Currently, 4 of their staff have signed up for membership.
- Anonymous donations of $1500 and $500 were given to the Wellness Center to promote youth swimming lessons and the construction of a swim team at the Dryades YMCA.
  - Attempting to have the children who engage in swim lessons through James Singleton Charter School to each have a swim bag, swimsuit, swim cap, pair of goggles, and a towel, so that we can properly ensure they have the right gear to participate in the swimming activities.

**Facility:**

- Member Engagement
  - Increased Member Engagement via emails for birthdays and monthly newsletter.
  - Social media has seen increased visibility. Facebook likes are currently over 2000. This allows for more exposure for programming, information about membership, and messages that are pertinent to our members to get out more quickly.

- Facility Rental (Pool)
  - SLST swim team continues to practice in our pool per User Contract in April.
  - Youth Empowerment Project continues utilizing our pool on Thursday’s for the next 8 weeks; spoke with their program manager and gained traction in potentially facilitating Safety Around Water (SAW) Lessons. Want to start lessons in the Spring, after some fundraising within the organization.
  - Opportunities Academy affiliated with Collegiate Academies has begun a facility utilization contract for their school to use our pool 4 times over the next four months. They are interested in Safety Around Water Programming, but will do fundraising and re do programming so that it will fit into their curriculum.
o Waterbeams Synchronized Swimming Team will begin facility usage contract starting in January to use the facility Tuesday’s and Thursdays from 6pm – 8pm. They will offer an Introduction to Synchronized Swimming course for the kids in the community as well.

SENIOR AEROBICS:
- Currently held at Central City Senior Center. Class is held Tuesday–Thursday, 11:00am–12:00pm.
- The class is offered to seniors who are members of the center.
  o Taught 6 classes this month; getting paid $41.50 per class.
  o Beginning in January 2020, we will offer classes at Hollygrove Senior Center on Wednesday, while maintaining classes at the Central City location on Tuesday’s and Thursday’s.

DARREN MIRE, can we get a motion to receive the Early Childhood Report, Youth Programs/Youth Development and the Wellness Center.

√ AI

CEDRIC PATIN, seconded

DARREN MIRE, motion by James Singleton, seconded by Cedric Patin to approved the Program Committee reports all in favor say aye.

ALL, aye

DARREN MIRE, under the Chairman’s report I want to tell you that under new business, does anybody have any announcements before we adjourn?

√ AI

ED SHANKLIN, so moved.

√ - DENOTES AN ACTION ITEM